

General Information

Minnehaha County has adopted a comprehensive plan which sets the direction and policies on issues such as land use, transportation, environmental protection, utilities, and recreation. Ordinances such as the zoning ordinance and the subdivision ordinance are adopted in order to implement the plan.

The County Commission, Planning Commission, or the County Planning Director may propose an amendment to the plan. In addition, citizens may request to amend the comprehensive plan through a petition signed by twenty percent of the property owners within the zoning district that would be affected by the proposed amendment.

Proposed amendments to the plan will consist of either potential changes to the plan's text or changes to the official maps that accompany the plan. Official maps include documents such as the major street plan, the future land use plan, or a public facilities plan.

Application Requirements

In order to complete an application to amend the plan, the applicant must first meet with County Planning Staff to determine which specific sections of the plan must be amended. The applicant must then submit a full application packet which includes:

- A completed application form.
- A map showing the boundaries of the affected area.
- A petition containing signatures of 20% of the property owners within the affected area.
- A typed narrative describing the proposed amendment and the need for the amendment.
- The specific proposed text changes to the plan (if applicable).

- Specific proposed changes in one of the plan's official maps (if applicable).
- The non-refundable \$350 application fee.

Based on the type and scope of the proposed amendment, the Planning Department may also require additional information as a part of the application. If the application is incomplete, the county cannot process the application. Please be advised that compliance with the application requirements does not guarantee staff support of the request or final approval of the request by the county.

Additional Considerations

Applications to amend the plan must first be heard by the Planning Commission and then by the County Commission. The Planning Commission will hear background information from Planning Department Staff and will accept testimony from citizens. They will review the proposed amendment to determine whether the amendment conforms to the intent of the plan and whether the change would be in the best interest of Minnehaha County and its citizens. The commission will then take action to recommend either approval or denial of the amendment, or to defer action on the request if they require additional information.

The application will then advance for a hearing before the Board of County Commissioners. The County Commission will hear from both staff and citizens and will then take final action on the request.

Contact Information

Please contact the Minnehaha County Planning Department at 605-367-4204 with any questions. All applications may be submitted to our office on the Third Floor of the County Administration Building, 415 N Dakota Avenue, Sioux Falls, SD 57104.



COMPREHENSIVE PLAN AMENDMENT APPLICATION

I/We certify that all information submitted in this application is complete and correct and that the property owners whose signatures appear on the attached petition do hereby apply to amend the Minnehaha County Comprehensive Plan in the manner indicated.

Application Information – Please Fill Out Each of the Following Items

Name of Applicants: _____

Mailing Address: _____

Phone: _____ Email Address: _____

Type of Amendment: _____

Affected Area (Attach Any Necessary Maps): _____

Specific Reasons for Requested Amendment: _____

Applicant Information – Please Fill Out Each of the Following Items

Applicant Name: _____ Title: _____

Signature: _____ Date: _____

Office Use Only - Please Do Not Fill Out This Section

Date: _____ Planning Commission Date: _____

Receipt Number: _____ County Commission Date: _____